

**Cherokee County  
Solid Waste Commission  
Secretary's Minutes of Thursday, November 15, 2018**

The regular monthly meeting of the Cherokee County Solid Waste Commission was held Thursday, November 15, 2018 commencing at 7:00 p.m. at the Separation Center. Commission members present were: Parrott, Smith, Pederson, Hanson, Lundquist, and new Quimby Representative Don Fiser.

Also present were Brent Kach, Manager, Chris with Burkhardt and Dawson, Lauren with Barker Lemar, Ebony Rahe, Auditor with Williams & Co, Rick Angel with BCBS, and John M. Loughlin, co-counsel. Also present were employees Melissa and Tony Agnitsch.

Don Fiser was introduced as the new commissioner on the board as a representative from Quimby, replacing Tim Preuss.

There was a motion to approve the amended agenda, adding "Hours during Christmas" and "Employee Party" under Commissioner Report, by Lundquist. Second by Smith. Motion unanimously carried.

There was a motion to approve the minutes from the previous month's meeting by Pederson. Second by Hanson. Motion unanimously carried.

Chris presented the Financial Report. Following discussion there was a motion to approve transfer from DNR fund No. 2 in the amount of \$469.76 for recycling expenses to checking by Smith. Second by Pederson. Motion carried unanimously.

The attached accounts payable were presented and upon review there was a motion by Smith to pay the accounts payable as presented. Second by Pederson. Motion unanimously carried.

Ebony Rahe presented the annual audit for fiscal 2018. The audit was a clean audit. There was a motion to approve and accept the audit as presented by Pederson. Second by Fiser. Motion unanimously carried.

Rick Angel presented the annual premium renewal from the employee health insurance policy. There was a 7.6% increase in monthly premiums and a decrease in benefits via higher deductibles. No action was taken at this time.

Lauren with Barker and Lemar presented the Engineer's report. No action was taken at this time.

The Manager's report was presented next. Quotes for a new diesel lawnmower were presented as follows:

- Grasshopper 725D7
  - o Builders: \$15,460
  - o Hondos: \$14,720
- Badboy
  - o Brad's Tire: \$13,124

Quotes for a new Skid loader were presented:

- Bobcat 5650: Builders, including trade and rubber tires and broom attachment: \$29,943.20
- John Deere 324G: \$31,149 after trade.
- Broom attachment from Builders: \$4,140.48 alone plus converter (approximately \$400).

Following discussion there was a motion to purchase the broom attachment alone from Builders for the quoted price and obtain the converter required to mount the broom on the current skid loader by Lundquist, second by Smith. Motion carried unanimously. No action was taken on the other quotes.

Following further discussion, there was a motion to direct the manger to investigate trading off the landfill pickup and looking into a replacement and present the findings to the Commission at the next meeting by Lundquist. Second by Hanson. Motion carried unanimously.

Next was the Commissioner's Report. There was discussion regarding the employment committee. Gary Lundquist and Harlan Hanson agreed to be on the committee and meet prior to the next meeting.

Following discussion, there was a Motion that in lieu of an employee wage increase for 2019, the Commission would cover the increase in insurance premiums by Fiser. Second by Hanson. Motion carried unanimously.

Next there was a discussion regarding Ken Kistenmacher's duties, as his hours have been reduced to 32 hours per week. Per the handbook, employees must work 36 hours per week to be eligible for health insurance benefits. Following discussion, there was a motion to make an exception to the handbook for Ken Kistenmacher given his years of service and planned pending retirement by allowing him to continue to enroll on the CCSWC health insurance plan but require him to pay the prorated difference compared to a full time employee (20%) by Smith. Second by Pederson

The landfill will close at noon on Christmas Eve. The December meeting will be held on the regular date of December 13, 2018.

There being no further business for the Commission there was a motion to adjourn by Pederson. Second by Hanson. Motion unanimously carried.

Respectfully submitted,

*/s/ John M. Loughlin*

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John M. Loughlin, secretary

ATTEST

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Donald Parrott, Chairman