

**Cherokee County
Solid Waste Commission
Secretary's Minutes of Thursday, May 10, 2018**

The regular monthly meeting of the Cherokee County Solid Waste Commission was held Thursday, May 10, 2018 commencing at 7:00 p.m. at the Separation Center. Commission members present were: Hanson, James, Parrott, Lundquist, Smith, Pederson.

Also present were Brent Kach, Manager, Chris with Burkhardt and Dawson, and John M. Loughlin co-counsel. Also present was Terri Brown with Perceptive Insurance and Ken Kistenmacher.

There was a motion to both approve and amend the agenda with the following correction under Commissioner's Report:

- Change Safety-belt Resolution to County Assessment Resolution

Following discussion there was a motion to approve the agenda as amended by Smith, Second by James. Motion unanimously carried.

The minutes from the previous month's meeting were presented. Following discussion there was a motion to approve the minutes by Hanson. Second by Lundquist. Motion unanimously carried.

Chris with Burkhardt and Dawson presented the financial report. Cash transfer amounts were presented next. Following discussion there was a motion to transfer \$2,363.60 from DNR #2 to the checking account for approved expenditures and \$215,133.75 from the bond savings account to Checking by Pederson. Second by Lundquist. Motion carried unanimously.

The accounts payable were reviewed and following discussion there was a motion to authorize payment of the attached accounts payable by James. Second by Pederson. Motion unanimously carried.

The Engineers report was presented by written report. No action was taken at this time.

The Manager's report was presented next. No action was taken at this time.

Terri Brown with Perceptive Insurance presented the revised insurance premiums for the pellet building after removal of the pelletizing machine. The annual quote from ICAP for \$682,000 of replacement cost coverage and a \$1,000 deductible was \$4,362. The next lowest quote was from Auto Owners for \$4,730. Following discussion there was a motion to accept the ICAP quote for \$4,362 and reexamine the deductibles of all ICAP policies at the end of the term in September by Smith. Second by James. Motion carried unanimously.

The Commissioner's report was next. The bids for the annual audit were received. The Commission received three responses and two bids. The first bid was from Winther Stave & Co of Spencer for three years: \$15,000, 15,750, and 16,500. The second bid was from Williams & Co for three years: \$14,000, 14,200, and \$14,400. There was a motion to accept the bid from Williams & Co by Pederson. Second by Smith. Motion carried unanimously.

Next, there was a discussion regarding renegotiating the current contract with Ida County entities and proposing a tipping fee increase. Following discussion, the matter was tabled and no action was taken.

Next, Resolution 2018-02 was presented regarding the intention of the Commission and all the 28E entities to re-evaluate the current assessments to the member entities following payoff of the bond or in 2026, whichever is sooner. Following discussion there was a motion to adopt the resolution by Hanson. Second by Lundquist. Following a role call vote, the Resolution carried unanimously.

Gary Lundquist presented an update on repairs necessary due to erosion. Following discussion a motion was made that the manager, Brent Kach, obtain estimates to address the erosion and accept the most appropriate estimate, so long as the total amount per individual project did not exceed \$100,000 by Smith. Second by James. Motion carried unanimously.

There being no further business for the Commission there was a motion to adjourn by Pederson. Second by Smith. Motion unanimously carried.

Respectfully submitted,

/s/ John M. Loughlin

John M. Loughlin, secretary

ATTEST

Donald Parrott, Chairman