

**Cherokee County
Solid Waste Commission
Secretary's Minutes of Thursday, February 15, 2018**

The regular monthly meeting of the Cherokee County Solid Waste Commission was held Thursday, February 15, 2018 commencing at 7:00 p.m. at the Separation Center. Commission members present were: Harlan Hanson, new Marcus representative, James, Parrott, Galigan, Lundquist, Smith, Agnitsch, Pederson and Redig.

Also present were Brent Kach, Manager, Chris and Donna with Burkhardt and Dawson, Justin Simon with Barker Lemar and John P. Loughlin co-counsel. Also present was Cherokee City Manager Sam Kooiker and three employees.

There was a motion to both approve and amend the agenda with the following additions:

- Hazards Board - Add member
- Audit bids - Letting
- Shingle grinding price
- Household Hazardous Waste training
- Brent Kach health insurance
- City of Cherokee

Following discussion there was a motion to approve the agenda as presented by Redig, Second by James. Motion unanimously carried.

The minutes from the previous month's meeting were presented including the Special Meeting held January 15, 2018. Following discussion there was a motion to approve the minutes as presented by Lindquist. Second by Agnitsch. Motion unanimously carried.

Next there was an election of officers. There was a nomination for Don Parrott to be re-elected as Chairman, Roman Redig to be re-elected as Vice Chairman, and Gary Lindquist to be re-elected as Treasurer. A motion was made by Agnitsch that the nomination cease, second by Redig. Motion unanimously carried.

There was a motion to affirm the re-election of all three commissioners nominated for the offices as indicated by Redig. Second by James. Motion unanimously carried.

Cash transfer amounts were presented next. Following discussion there was a motion to purchase a one hundred thousand dollar (\$100,000.00) certificate of deposit at the best available rate from one of the banks in the county on an unrestricted basis by James. Second by Lundquist. Motion carried unanimously.

Also following discussion there was a motion to transfer \$945.99 to the checking account from DNR fund No. 2 by Redig. Second by Smith. Motion unanimously carried.

The accounts payable were reviewed and following discussion there was a motion to authorize payment of the attached accounts payable by Pedersen. Second by James. Motion unanimously carried.

The fiscal 2018-2019 budget was presented by Donna Burkhardt, it was noted that the Commission is required to adopt the budget by March 1st of each year. The attached budget was reviewed and discussed. One change was made in the projection for future work to be done by the landfill on catch basin ponds lowering that amount from \$350,000 to \$120,000. With that amendment there was a motion to approve the budget as presented by Smith. Second by James. Motion unanimously carried.

The Engineers report was presented. The engineer provided a figure for engineering costs for the bid letting and oversight of the storm water pond as being contemplated, that figure being \$26,668.00. The proposed budget amount ranging from \$220,000 to \$350,000 would include those fees. Any action was tabled at this time.

Funding for the above project was discussed. Following discussion there was a motion to approve setting up a new separate account towards that end with \$10,000.00 per month to be deposited in that account commencing July 1, 2018 for that purpose designated for storm water pond construction by James. Second by Pedersen. Motion unanimously carried.

The engineer has also recommended an operational assessment regarding compaction and efficiency at the landfill. The proposed cost for such an assessment is \$14,575.00. Any action was tabled in this matter.

The Manager's report was presented next. No action was taken.

The attached contract with Van Sanitation was reviewed. Following discussion there was a motion authorizing the Chairman to sign the contract regarding transportation of recyclables at a cost of \$20 per ton by Van Sanitation by Hanson. Second by Pedersen. Motion unanimously carried.

There was a discussion regarding recognizing Steve Galligan for his 25 years on the Commission. Following discussion there was a motion to obtain a plaque to acknowledge his service by Lindquist. Second by Redig. Motion unanimously carried.

The replacement of Steve Galligan on the Household Hazardous Waste Board was discussed. Following discussion there was a motion to appoint Harlan Hanson in that role by Redig. Second by James. Motion unanimously carried.

It was noted that the three year contract for audit work was completed and a bid letting needs to take place for future annual audit work commencing with the 2018-2019 year. Following discussion there was a motion to authorize Burkhardt and Dawson to send out bids for that work by Lundquist. Second by Pedersen. Motion unanimously carried.

Next there was a discussion regarding shingle recycling, it was noted that the current charge is \$28 per ton which matches the cost following discussion there was a motion to increase the rae to \$30 per ton by Smith. Second by Pedersen. Motion unanimously carried.

There being no further business for the Commission there was a motion to adjourn by Galigan. Second by Agnitsch. Motion unanimously carried.

Respectfully submitted,

/s/ John P. Loughlin

John P. Loughlin, secretary

ATTEST

Donald Parrott, Chairman

CHEROKEE COUNTY SOLID WASTE COMMISSION**Check Register****For the Period From Jan 5, 2018 to Feb 15, 2018**

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Amount
011018	1/10/18	CHEROKEE RURAL WATER	55.75
13815	1/15/18	AURELIA LUMBER COMPANY	9.01
13816	1/15/18	BARKERLEMAR ENGINEERING CONSULT.	3,268.44
13817	1/15/18	BUILDERS SHARPENING	670.88
13818	1/15/18	CHRONICLE TIMES	186.52
13819	1/15/18	DAVID BAKKER	170.00
13820	1/15/18	FOUNDATION ANALYTICAL LABORATORY INC.	100.00
13821	1/15/18	GREGG COMPUTER SERVICE	125.00
13822	1/15/18	HAWK-I ELECTRIC INC	282.36
13823	1/15/18	BANKCARD SERVICES	69.96
13824	1/15/18	RUPP MANUFACTURING CO., INC.	588.00
13825	1/15/18	SANITARY SERVICES	20.00
13826	1/15/18	SCALES SALES & SERVICE LLC	5,735.00
13827	1/15/18	VALLEY GLASS	195.00
13828	1/15/18	CAROLINA SOFTWARE	400.00
13829	1/15/18	WIESE OIL & SUPPLY CO., Ltd.	108.00
13805	1/16/18	JESSICA L. LEWIS	86.30
13806	1/16/18	CHASE M. BAKER	65.61
13807	1/16/18	JADE M. MEWS	10.18
13808	1/16/18	LANCE P. WHITE	10.05
13809	1/16/18	DREW A. ZEMAN	59.33
13810	1/16/18	KENNETH E. KISTENMACHER	929.18
13811	1/16/18	JEREMIAH W. MULLINS	1,085.07
13812	1/16/18	MELISSA K. AGNITSCH	758.80
13813	1/16/18	TONY J. AGNITSCH	1,083.74
13814	1/16/18	BRENT A. KACH	1,892.02
011618	1/16/18	INTERNAL REVENUE SERVICE 941	1,927.69
13831	1/30/18	TONY J. AGNITSCH	948.72
13830	1/30/18	BRENT A. KACH	1,926.46
13832	1/30/18	MELISSA K. AGNITSCH	659.72
13833	1/30/18	JEREMIAH W. MULLINS	1,005.76
13834	1/30/18	KENNETH E. KISTENMACHER	946.01
13835	1/30/18	CHASE M. BAKER	92.33
13836	1/30/18	DREW A. ZEMAN	81.16

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Check #	Date	Payee	Amount
13837	1/30/18	JADE M. MEWS	12.32
13838	1/30/18	JESSICA L. LEWIS	106.40
13839	1/30/18	LANCE P. WHITE	32.34
013018	1/30/18	CENTURY LINK	288.50
013118	1/31/18	IOWA WORKFORCE DEVELOPMENT	86.98
013118A	1/31/18	TREASURER, STATE OF IOWA	647.00
013118B	1/31/18	TREASURER, STATE OF IOWA	2,744.00
JAN 2018	2/1/18	MIDAMERICAN ENERGY COMPANY	628.47
	2/2/18	WELLMARK BLUE CROSS	2,485.79
13735V	2/6/18	FOUNDATION ANALYTICAL LABORATORY INC.	-150.00
13841	2/6/18	FOUNDATION ANALYTICAL LABORATORY INC.	100.00
13840	2/8/18	CHEROKEE STATE BANK	100,000.00
13842	2/12/18	AURELIA KIWANIS	77.60
13843	2/12/18	BARKERLEMAR ENGINEERING CONSULT.	676.25
13844	2/12/18	BLAINE'S WATER CONDITIONING	35.00
13845	2/12/18	BOMGAARS	411.85
13846	2/12/18	BOND RESERVE - CSB - 730734	20,000.00
13847	2/12/18	BURKHARDT & DAWSON	3,312.30
13848	2/12/18	CHEROKEE LION'S CLUB	270.00
13849	2/12/18	CHEROKEE RURAL WATER	71.40
13850	2/12/18	CHRONICLE TIMES	100.75
13851	2/12/18	CITY OF CHEROKEE	945.00
13852	2/12/18	CLEGHORN COMMUNITY CENTER	32.40
13853	2/12/18	CSB-CLOSURE/PC COSTS 737291	3,000.00
13854	2/12/18	DAVID BAKKER	80.00
13855	2/12/18	DNR #1 CENTRAL BANK 20203101	2,254.95
13856	2/12/18	DNR #2 CENTRAL BANK 20203102	4,735.40
13857	2/12/18	EQUIP RESERVE CENTRAL BANK 21682301	5,000.00
13858	2/12/18	HYVEE ACCOUNTS RECEIVABLE	60.29
13859	2/12/18	IOWA DEPARTMENT OF NATURAL RESOURCES	9,470.80
13860	2/12/18	LANDFILL EXPANSION - CSB - 737259	10,000.00
13861	2/12/18	MANGOLD ENVIRONMENTAL	100.00
13862	2/12/18	MERIDEN, CITY OF	14.80

CHEROKEE COUNTY SOLID WASTE COMMISSION**Check Register****For the Period From Jan 5, 2018 to Feb 15, 2018**

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Check #	Date	Payee	Amount
13863	2/12/18	MMC LITTLE LEAGUE	24.00
13864	2/12/18	MODERN HEATING & COOLING	74.00
13865	2/12/18	MOTOR PARTS SALES COMPANY	124.99
13866	2/12/18	NORTHSIDE TIRE INC.	17.50
13867	2/12/18	OFFICE SYSTEMS COMPANY	95.00
13868	2/12/18	PLUNKETT'S PEST CONTROL	113.05
13869	2/12/18	RASMUSSEN'S	13.50
13870	2/12/18	SANITARY SERVICES	381.00
13871	2/12/18	STATE HYGIENIC LABORATORY	60.00
13872	2/12/18	SUN LIFE FINANCIAL	329.53
13873	2/12/18	THE SOLID WASTE ASSOC OF NORTH AMERICA	180.00
13874	2/12/18	US BANK EQUIPMENT FINANCE	77.00
13875	2/12/18	WIESE OIL & SUPPLY CO., Ltd.	2,172.05
13876	2/12/18	ZIEGLER INC.	859.41
13869V	2/12/18	RASMUSSEN'S	-13.50
13878	2/12/18	BANKCARD SERVICES	223.78
13879	2/13/18	JESSICA L. LEWIS	81.15
13880	2/13/18	JADE M. MEWS	34.88
13881	2/13/18	LANCE P. WHITE	44.53
13882	2/13/18	DREW A. ZEMAN	56.98
13883	2/13/18	CHASE M. BAKER	78.94
13884	2/13/18	KENNETH E. KISTENMACHER	947.60
13885	2/13/18	JEREMIAH W. MULLINS	1,080.53
13886	2/13/18	MELISSA K. AGNITSCH	780.99
13887	2/13/18	TONY J. AGNITSCH	1,107.09
13888	2/13/18	BRENT A. KACH	1,687.53
Total			203,814.17



1553 18th Street SW
Le Mars, IA 51031
(712)548-4644 (office)
(712)546-6953 (fax)
vansanitation@premieronline.net

To the Cherokee Landfill Board,

Van's Sanitation & Recycling has really enjoyed working with the Landfill over the last 5 years and we hope to build on that relationship into the future. The landfill has done a good job of educating the residents of Cherokee county.

With a new contract Van's is needing to implement a hauling fee as costs keep increasing and the average income of all the commodities together stays close to the same every year. Van's would charge \$25 per ton for hauling the recycling material. There would not be a dump fee for the material. Van's would be willing to guarantee this with a 5year contract. The hauling charge will take effect March 1st 2018.

Thank you for your time and consideration on this matter. We look forward to working with the city in the future.

Sincerely,

Scott VanderSluis

CONTRACT

This contract is entered into by the parties described below for the purpose of hauling recyclables under the terms as set forth in this document:

1. The Cherokee County Solid Waste Commission is a quasi-governmental entity (CCSWC) operating at 1805 Linden St., Cherokee, IA 51012 pursuant to 28E agreements as allowed by Chapter 28E (Iowa Code 2012). The CCSWS owns and operates the landfill and recycling facility at the above address.
2. Van's Sanitation Inc dba Van's Sanitation and Recycling (Van's) is a company located at 1553 18th St. SW, LeMars, IA 51031.
3. The above two parties are the only parties to this agreement. They have a prior relationship whereby Van's is and has been hauling recyclables from Cherokee, Iowa to LeMars for CCSWC. Van's undertakes to process recyclables for resale. The parties now agree to operate under the terms of this agreement commencing March 1, 2018.
4. Van's agrees to haul recyclables from the CCSWC facility at the address above to Van's facilities, or other destination of their choice, for \$20.00 per ton. Each load shall be weighed prior to departure from the facilities of the CCSWC and a monthly tonnage shall be provided by CCSWC to Van's. Van's shall provide a monthly invoice to CCSWC. The term of this agreement shall be from March 1, 2018 to February 28, 2023.

5. Van's agrees to provide all the equipment, personal, and transportation for the recyclables during the term of this agreement at its own costs.
6. Each party shall insure their own respective interests. The CCSWC shall continue to maintain all of the appropriate insurance coverage on their property at 1805 Linden St., Cherokee, IA 51012. It is agreed and understood that once Van's takes possession of the recyclables and leaves the above described property of CCSWC, that Van's is the owner of the recyclables and CCSWC has no further responsibility for them. Van's agrees to provide appropriate insurance for their vehicles, worker's compensation for their employees and any other liability coverage as may relate to their obligation to perform under this contract.
7. The parties agree to comply with the rules and regulations of the Iowa Department of Natural Resources (IDNR) and the State of Iowa pertaining to the recyclables being transported. It is understood by the parties that the recyclables are classified as municipal solid waste and should be treated accordingly.
8. It is understood by the parties that all recycling materials must be weighed and an accurate record kept of the tonnage involved. The recyclables are part of the efforts of CCSWC towards source reduction as required by IDNR.
9. The parties agree and understand this contract shall supersede any oral discussions or agreements between the parties and that any modifications or changes to this document must be done in writing and signed by each of the parties with full authority to do so and further this contract cannot be modified by oral agreement. This contract shall supersede and cancel any previous contract.
10. In the event of a default under this agreement, each party retains all rights to any remedy under the law, including consequential and liquidated damages. A default shall occur when either party fails to perform their obligations here for a consecutive period of 20 days or more.

11. Each party, by their signature below, acknowledges they are entering into this Contract with full authority to do so.

12. The parties agree and understand that this agreement is governed by the laws of the State of Iowa and the full names and addresses for purposes for any notifications are set forth above in paragraphs 1 and 2.



Don Parrott, Chairman
Cherokee County Solid Waste Commission
1805 Linden St.
Cherokee, IA 51012

2-15-18
Date

Van's Sanitation Inc dba Van's Sanitation and Recycling
1553 18th St. SW
LeMars, IA 51031
By: _____

Date

CHEROKEE COUNTY SOLID WASTE COMMISSION
Statement of Revenue and Expenses
Compared with Budget

For the One Month and Six Months Ending December 31, 2017

	YTD			FYE 6/30/19 Budget	Explanation
	December 2017 Year To Date Actual	6/30/18 Annual Budget	Annualized Using 12/31/17 * 2		

Less - Other Cash Outflows:

Debt Service

Cherokee County Bonds (202,070.00) \$25,000 per month
Annual debt service \$295,000 includes interest above of \$92,771. Need to save \$25,000 per month

Required Fundings

DNR - Required funds to local restricted accounts (25,000.00) DNR # 1 and #2 Used 4 qtrs 12/31/16 to 12/31/17 - Available to spend on specific expenses based on DNR rules
Reimburse for recycling expenses 16,500.00 DNR #2
For Closure/Postclosure CD's (36,000.00) \$3,000 per month
Less - Restricted Interest Income CD's (17,500.00)

Capital Improvements

Reserved for - Landfill Expansion (144,000.00) 10% \$12,000 per month
used 4 years available from 7/1/18 - summer 2022 based on A-5 Cost and added
Equipment Purchase - Need capital equipment budget plan Had to remove

Sedimentation Basin Construction (350,000.00) estimate - Used worst case scenario
Need bid - Brent will ask engineer for

Reserves

Purchase - CD to build reserves 120,500
Equipment Reserve @ Central bank will have \$73,000 in acct 6/30/18
Will fund based on cash flow available
- Had to remove

(200,812.09) Remaining Budget

Need to discuss funding options for the large capital improvement expense

30,512