

**Cherokee County
Solid Waste Commission
Secretary's Minutes of Thursday, April 12, 2018**

The regular monthly meeting of the Cherokee County Solid Waste Commission was held Thursday, April 12 commencing at 7:00 p.m. at the Separation Center. Commission members present were: Hanson, James, Parrott, Lundquist, Smith, Agnitsch, Pederson and Redig.

Also present were Brent Kach, Manager, Chris with Burkhardt and Dawson, Justin Simon with Barker Lemar, and John M. Loughlin co-counsel. Also present was Cherokee City Manager Sam Kooiker, Cherokee Mayor Craig Schmidt, Terri Brown and Ron Halverson from Perceptive Insurance, and Ken Kistenmacher.

There was a motion to both approve and amend the agenda with the following additions under Manager's Report:

- Seat Belt Policy

Following discussion there was a motion to approve the agenda as amended by James, Second by Smith. Motion unanimously carried.

The minutes from the previous month's meeting were presented. Following discussion there was a motion to approve the minutes by Regid. Second by James. Motion unanimously carried.

Chris with Burkhardt and Dawson presented the financial report. Cash transfer amounts were presented next. Following discussion there was a motion to transfer \$66,500 in pelletizer sales into the bond savings account by James. Second by Agnitsch. Motion carried unanimously.

The accounts payable were reviewed and following discussion there was a motion to authorize payment of the attached accounts payable by Redig. Second by Lundquist. Motion unanimously carried.

Terri Brown with Perceptive Insurance presented a proposal for pollution insurance. The policy amounts remained the same as previous years, \$5,000,000 in coverage with a \$50,000 deductible, which excludes coverage for terrorism for an annual premium of \$9,546.52. There was a motion to accept the proposal by Pederson. Second by James. Motion carried unanimously. There was discussion regarding adding the former pelletizing building onto the ICAP policy now that the pelletizer is removed. No action was taken at this time.

The Engineers report was presented. The Engineer presented an update. An engineer inspection was completed in March. Spring testing is delayed due to weather. There was further discussion regarding the erosion problem. No action was taken.

The Manager's report was presented next. The manager presented the seat belt policy as required by the worker's compensation carrier. Following review of the policy, there was a motion to adopt the seat belt policy with the additional provision referencing the employee handbook for disciplinary procedures by James. Second by Redig.

Next was the Commissioner's Report. There was discussion with parties present regarding reducing assessments to the member entities following the payment of the outstanding bonds. Counsel was directed to draft a resolution for the next meeting outlining an intent to negotiate assessments following repayment of the bonds. Next, there was discussion regarding increasing tipping fees to Ida County. No action was taken at this time.

There being no further business for the Commission there was a motion to adjourn by Pederson. Second by Smith. Motion unanimously carried.

Respectfully submitted,

/s/ John M. Loughlin

John M. Loughlin, secretary

ATTEST

Donald Parrott, Chairman