

**Cherokee County  
Solid Waste Commission  
Secretary's Minutes of Thursday, February 9, 2017**

The regular monthly meeting of the Cherokee County Solid Waste Commission was held Thursday, February 9, 2017 commencing at 7:00 p.m. at the Separation Center. Commission members present were: Lundquist, James, Redig, Parrot, Pederson, Agnitsch, Galigan, and Smith.

Also present were Chris with Burkhardt and Dawson, John M. Loughlin co-counsel, Justin Simon with Barker and Lemar, Tony and Melissa Agnitsch, and Ken Kistenmacher.

The meeting was called to Order and there was a motion to approve the agenda with additions of correcting the past minutes and adding a discussion regarding the cafeteria plan by James. Second by Galigan. Motion unanimously carried.

The minutes from the January meeting were presented and reviewed. Following discussion there was a motion to approve the January minutes as amended, correcting the start date of the leachate contract with the City of Cherokee to July 1, 2017 from 2018, by Lundquist. Second by Redig. Motion unanimously carried.

The Financial Report was presented next by Chris and discussed. The accounts payable were presented and reviewed. Following discussion there was a motion to transfer \$10,022.46 from DNR #2 to the checking for payment of expenses related to recycling by Smith. Second by James. Motion unanimously carried.

Next, a motion to pay the aged payables as presented was made by Galigan. Second by Pederson. Motion unanimously carried.

Next, Justin Simon with Barker Lemar presented the engineer's report. There was a proposal to install 10 low flow pumps on each monitoring well to reduce sediment in sampling for a total cost of \$1,825.00. There was a motion to approve the same by James. Second by Galigan. Motion unanimously carried.

The manager's report was review next. No action was taken at this time.

Next was the Commissioner's report. The bids for the purchase and installation of a new scale were opened and reviewed. The bids were as follows:

- Scale Center, Sioux Falls: Bid #1: \$73,790.24 Bid #2 \$77,480.46
- Siouxland Sales, Sioux City: \$87,190.00
- Scales, Sales, and Service, Omaha: \$57,100.00

A representative from Siouxland sales presented information about his bid and answered questions. It was agreed that the engineer would review each bid to ensure they were comparable to each other in specifications and the matter would be decided at the March meeting.

Next was a discussion regarding the employee cafeteria plan. A proposal was presented to allow employees to roll over up to \$500.00 of unused Health Flexible Spending Account into the following year. A Motion to approve the same was made by Redig. Second by James. Motion carried unanimously.

Next there was a discussion regarding the cafeteria plan accounts held at Central Bank in Cherokee. There was a motion to add Gary Lundquist and Don Parrott to the cafeteria accounts at Central Bank as approved signatories and to remove Mark Leads from all accounts at Central Bank by Redig. Second by James. Motion carried unanimously.

There being no further business for the Commission there was a motion to adjourn by Pederson. Second by Galigan. Motion unanimously carried.

Respectfully submitted,



John M. Loughlin

ATTEST

\_\_\_\_\_  
Donald Parrott, Chairman

Cherokee County Solid Waste Commission Meeting

Thursday, February 9, 2017 7:00 PM

6:15 Finance Committee

Agenda

7:00 Approve Agenda

7:02 Approve Minutes from Last Meeting - *correction*

7:05 Finance Report-Chris Elliot

- Cash Report
- Approve Transfers
- Approve Payables
- Review Accounts Receivable
- Financial Report

7:15 Engineer Report-Justin Simon

7:25 Manager Report-Brent Kach

- Leachate hauling
- Tonnages
- Safety training
- Operation Update

7:40 Commission-Representative

- Scale bids-Justin Simon from Barker Lemar will assist
- Second signature for CD accounts-Gary Lundquist
- *of James*

7:45 Legal-Jay Loughlin

8:00 Adjourn

Roll Call:

\_\_\_\_\_ Aurelia-Roman Redig      \_\_\_\_\_ Cleghorn-Les Pedersen      \_\_\_\_\_ Meriden-Roger Smith  
\_\_\_\_\_ Cherokee- Jim Agnitsch      \_\_\_\_\_ Larrabee- Dan James      \_\_\_\_\_ Quimby- Tim Preuss  
\_\_\_\_\_ County-Gary Lundquis      \_\_\_\_\_ Marcus-Steve Galligan      \_\_\_\_\_ Washta-Don Parrott